

REDLAND SPRINGS HOMEOWNERS' ASSOCIATION, INC.
IMPROVEMENT REQUEST FORM

In accordance with the recorded covenants, conditions and restrictions of the Association, and in order to protect each individual lot owner's rights and values, it is required that any lot owner who is considering improvement of his deeded property to include, but not limited to patio covers, decks, outside buildings, fencing, building add-ons, etc., submit the following to the Architectural Control Committee prior to initiating work on the planned improvements.

1. Completed Improvement Request Form
2. Complete and detailed building plans and specifications
3. A site plan showing the location of the proposed improvement

If any change is made without approval, the Committee has the right to tell the homeowner to remove the improvements from his property. Any homeowner considering any exterior improvements to his property is urged to review the recorded deed restrictions prior to initial request.

Owner Name: _____
Address: _____
Home Phone: _____ Work Phone: _____

Briefly describe the improvements, which you propose (see options on next page):

Who will do the actual work on this improvement?

Location of improvement (check actual areas that apply):

Front of dwelling Back of dwelling Side of dwelling
 Roof of dwelling Garage Patio
 Other (describe) _____

Material to be used for the improvement (check applicable items)

Brick – Color _____ Wood – Color _____
 Stain – Color _____ Paint – Color _____
 Cement Stucco
 Electric Glass
 Wood Siding Aluminum Siding
 Other _____

I understand the Architectural Control Committee will act on this request within thirty (30) days of receipt and contact me in writing regarding their decision. I agree not to begin property improvement without written approval from the Architectural Control Committee. I understand that all construction must meet City Codes and that the Architectural Control Committee approvals do not override the City codes but rather are intended to work with them.

Homeowner Signature

Date

Construction Start Date _____
Completion Date

RETURN COMPLETED FORM TO:
Redland Springs Homeowners Association, Inc.
c/o Kyse and Associates Management Co., Inc.
8930 Wurzbach, Suite 270
San Antonio, Texas 78240

(Continued on next page)

The following documents/information must be included for your improvement to be considered:

- _____ Completed Improvement Request Form
- _____ Complete and detailed building plans and specifications
- _____ Copy of survey site plan (should have been provided with closing papers)
- _____ Location of improvement on copy of site plan

Attachments _____

Type of Improvement(s)

Antennae	_____	Patio Cover	_____
Basketball goal/permanent	_____	Play structure	_____
Basketball goal/portable	_____	Pool/above ground	_____
Deck	_____	Pool/in ground	_____
Fencing	_____	Room addition	_____
Landscaping	_____	Spa/hot tub	_____
Patio	_____	Storage building	_____

-----ACC use below this line-----

Recommendations/Requirements

Approved

Disapproved for the following reasons

ACC Member

Date

ACC Member

Date

ACC Member

Date